



**NEW CANADA SAVINGS BONDS**  
**NOUVELLES OBLIGATIONS D'ÉPARGNE DU CANADA**

**Payroll Deduction Change Form**

For University of Toronto Guidelines on the reduction and cancellation of your deduction amount see [www.utoronto.ca/hrhome/savbond.htm](http://www.utoronto.ca/hrhome/savbond.htm)

Use this form if you are already participating in the Payroll Savings Program and want to change the amount deducted from each pay

**1. Employee's name**

First name:  Middle name:

Last name:

Social insurance Number:    Telephone (work)

Employee no. (optional)  Organization information (optional)

**2. Total payroll deduction amount per pay**

Please indicate how much in total you want deducted from each pay to cover bond purchases in all of your plans.

Type of purchase	Total payroll deduction amount per pay *
CSB	.00
RRSP	.00
<b>TOTAL</b>	<b>.00</b>

\* Should you wish to revise the individual amount allocated to each of your plans, you must contact the Bank of Canada at 1-877-899-3599. If the information on file does not match the total amount deducted, it will be prorated across all of your plans.

**3. Employee's signature**

When you sign this form and return it to your employer, and when your employer communicates the above changes to the Bank of Canada, your agreement to purchase bonds will be amended accordingly, taking into account any reallocation you will have communicated to the Bank of Canada. All other terms of the agreement will remain in force. You understand that your employer will continue to make these payroll deductions unless you tell your employer otherwise.

Signature \_\_\_\_\_ Date: yyyy/mm/dd

Employer's copy

Employee's portion



Name: \_\_\_\_\_

Date: . \_\_\_\_\_

Type of purchase	Total payroll deduction amount per pay *
CSB	.00
RRSP	.00
<b>TOTAL</b>	<b>.00</b>

\* This is the total amount you want deducted from each pay to cover bond purchases in all of your plans. Should you wish to revise the individual amount allocated to each of your plans, you must contact the Bank of Canada at 1-877-899-3599. If the information on file does not match the total amount deducted, it will be prorated across all of your plans.